

Regular Scheduled Board Meeting
Columbia Township Library
Community Meeting Room
May 18, 2015

The supervisor called the meeting to order at 8:30 a.m.

Board Members Present: Christine Kolar, Kathy Trischler, Christina Parmenter
Ed Spannagel, Michael Findlay

Absent:

Others Present: Kay Montei (10:00-10:20),

Minutes of April 20, 2015 were approved as printed.

LIBRARY

- Kay attended the library security seminar for library services. She is going to review the library's security policies and procedures.
- Consumers Energy to sponsor the summer reading program and supply items for over \$1600 worth of supplies.

LIBRARY FOIA RESOLUTION

Motion by Kolar, second by Spannagel to offer a resolution to adopt the attached Freedom of Information Act Policies for the Columbia Township Library.

WHEREAS, It is the intent of Columbia Township Library to perform public business in an open and public manner as required by Michigan's Freedom of Information, Act 442 of 1976, and as amended. This Policy prescribes the Library's procedures for responding to written public records requests made pursuant to FOIA.

WHEREAS, the Library of the Township of Columbia desires to establish procedures, guidelines and fees in accordance with and pursuant to the provisions of MFOIA for application to and for use in connection with requests received by it for the inspection or receipt of copies of public records.

NOW THEREFORE, BE IT RESOLVED, that: The Director is hereby designated as the FOIA Coordinator of the Library of the Township of Columbia and the attached "FOIA Policy" is hereby adopted by the Board of the Columbia Township Library effective July 1, 2015.

ROLL CALL VOTE:

AYES: Spannagel, Parmenter, Kolar, Trischler, Findlay

NAYS: NONE

Resolution Declared Adopted

ROADS

Road commission was provided a grant to cut down trees that are in right of ways on all primary roads.

AMBULANCE

In regards to the financial support of the construction of a new ACW Ambulance Service building, be it known that it is the consensus of the Columbia Township Board that the ambulance service has the board support. The amount of support would be based on submission of building/construction plans for the project.

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PA 116 REQUEST

Motion by Spannagel, second by Kolar to pass a resolution granting approval to Terry Wood, property owner, to enter 39.01 acres in section 2 of Columbia Township into PA 116. Roll Call Vote Ayes: Spannagel, Kolar, Parmenter, Findlay, Trischler Nays: None. Motion carried.

TAX MAPPING

Spannagel to have tax mapping updated as the maps have not been updated in some time. Spannagel will send in contract to Great Lakes Mapping.

FOIA RESOLUTION

The following preamble and Resolution were offered by Spannagel, 2nd by Parmenter:

WHEREAS, the Township of Columbia is a public body within the meaning to the Michigan Freedom of Information Act (MFOIA, found in MCL 15.236 et seq.);

WHEREAS, the declared public policy of the State of Michigan, as set forth in the MFOIA, is that all persons, except those incarcerated in state or local correctional facilities, are entitled to full and complete information regarding governmental decision-making;

WHEREAS, in its capacity as a public body, the Township of Columbia creates, possesses and maintains certain records which fit within the definition of the term “public records” as defined in the MFOIA;

WHEREAS, the Township of Columbia is required by the provisions of the MFOIA to grant requests by persons or corporations desiring to inspect or receive copies of existing public records, as defined by the MFOIA, when the requested documentation or information is described sufficiently to enable the public body to find the public record and is not exempt by law from disclosure;

WHEREAS, the Township of Columbia desires to establish procedures, guidelines and fees in accordance with and pursuant to the provisions of MFOIA for application to and for use in connection with requests received by it for the inspection or receipt of copies of public records.

NOW THEREFORE, BE IT RESOLVED that:

1. The City Clerk is hereby designated as the FOIA Coordinator of the Township of Columbia as permitted under the Procedures and Guidelines adopted hereunder;
2. The attached “FOIA Request Procedures and Guidelines, FOIA Request Form, FOIA Summary, and Detailed Cost Itemization,” is hereby adopted by the Township of Columbia effective July 1, 2015.

Ayes: Spannagel, Parmenter, Kolar, Findlay, Trischler

Nays: None

RESOLUTION DECLARED ADOPTED

FIRE DEPARTMENT

Fire department bills were presented for approval. Motion by Findlay, 2nd by Parmenter to approve the bills presented in the amount of \$1,532.11. Ayes: 5 Nays: 0. Motion carried.

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FINANCIAL INFORMATION

Monthly bills

Motion by Spannagel, second by Parmenter to pay the following bills as presented: Payroll \$7,131.20 and Accounts Payable \$166,485.62 Ayes: 5 Nays: 0 Motion carried.

Meeting adjourned at 11:30 am.

Christine Kolar, Columbia Twp. Clerk

Next regularly scheduled meeting is Tuesday June 16, 2015 at 8:30 AM