

Regular Scheduled Board Meeting
Columbia Township Library
Community Meeting Room
February 15, 2016

The clerk called the meeting to order at 8:30 a.m.

Board Members Present: Christine Kolar, Kathy Trischler, Christina Parmenter, Michael Findlay

Absent: Ed Spannagel

Others Present: Briynne McCrea (10:00-11:00)

Minutes of January 19, 2015 were approved as printed.

LIBRARY

- Briynne provided a proposed library budget based on prior revenues and expenses along with projects she would like to incorporate and supplies needed to incorporate said projects.
- OCI Yearbook Digitization Project – Unionville High School yearbooks were sent out to be digitized. The completed project would provide the library with a free digital version which will then be uploaded to the library website’s local history page.
- Summer Reading Program – No response yet from Consumers Energy for sponsorship of the summer reading program. Possibly looking into having someone coordinate the program again this year to run the kick-off party and other special program.
- Libri Foundation Grant books from the grant have been received and a Valentine-themed reception will take place on February 16th.
- Color inkjet printers need to be replaced.

2016-17 PRELIMINARY BUDGET

The Preliminary Budget was provided and reviewed.

2015/2016 BUDGET AMENDMENT

Motion by Findlay second by Trischler to approve the following amendments to be made to the 2015-16 budget:

<u>ACCOUNT</u>	<u>AMT</u>	<u>TOTAL BUDGET</u>	<u>EXPLANATION</u>
101-445-700	\$10,000	\$35,000	adj line item within budget – additional drain expense
271-737-700	\$5,000	\$65,000	adj line item within budget – unforeseen expense

Ayes: 4 Nay: 0 Motion carried.

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SALARY REVIEW

Motion by Findlay, 2nd by Parmenter to increase the following salaries as follows:

Librarian	\$15 per hour
Assistant Librarian	\$10.50 per hour
Trustee	\$102 per diem
Board of Review	\$102 per diem
Cemetery Administrator	.7% 2016 cost of living adjustment

Ayes: 4 Nays: 0 Motion carried.

Salary resolutions for 2016-17 were reviewed and determined.

2016/17 MEETING DATES

Motion by Kolar, 2nd by Parmenter to schedule township board meetings at 8:30 a.m. the third Monday of each month.

April 18	May 23	June 20
July 18	August 15	September 19
October 17	November 21	December 19
January 16	February 20	Reg. Mtg. & Budget March 20

Ayes: 4 Nays: 0 Motion carried.

FIRE DEPARTMENT

Financial information for the fire department was provided and reviewed.

Fire department bills were presented for approval. Motion by Parmenter, 2nd by Kolar to approve the bills presented in the amount of \$2,561.11. Ayes: 5 Nays: 0. Motion carried.

AMBULANCE

Kolar reported that the bid plans for the new ambulance service building have been finalized and are now out for bid.

FINANCIAL INFORMATION

Monthly bills

Motion by Findlay, second by Trischler to pay the following bills as presented: Payroll \$6,888.81 and Accounts Payable \$8,991.90 Ayes: 5 Nays: 0 Motion carried.

The standard budget report was reviewed and the budget looks to be in good standing.

Meeting adjourned at 12:30 pm.

Christine Kolar, Columbia Twp. Clerk
Next regularly scheduled meeting is March 21, 2016 at 8:30 AM