

Regular Scheduled Board Meeting
Columbia Township Library
Community Meeting Room
February 20, 2017

The supervisor called the meeting to order at 8:30 a.m.

Board Members Present: Christine Kolar, Kathy Trischler, Christina Parmenter, Dara McGarry, Dave DeSimpelare

Absent:

Others Present: Briynne McCrea (10:00-11:00)

Motion by DeSimpelare, 2nd by McGarry to approve the minutes of January 16, 2017 as printed.

LIBRARY

- Adult computer classes are going well with a possible late summer or fall class being offered.
- Organization of the Summer Reading Program is taking place. A donation request is being sent to Consumer's Energy Foundation for their continued support of the program.
- Zinio electronic magazine platform is now being offered for a newly re-negotiated price for smaller libraries. The cost will be \$500 with White Pine covering \$200 of the cost, leaving the library share at \$300 per year.
- A grant is being drafted for STEM materials through a DTE Grant.
- Briynne provided a budget proposal for the 2017-18 budget year.
- State report has been submitted.

ROADS

The Road Commission will be holding a public hearing for Cass City Rd., Graf Rd. to French Rd. on Thursday, February 23, 2017 at 9:00 am

2016/2017 BUDGET AMENDMENT

Motion by Parmenter, 2nd by Kolar to approve the following amendments to be made to the 2016-17 budget:

<u>ACCOUNT</u>	<u>AMT</u>	<u>TOTAL BUDGET</u>	<u>EXPLANATION</u>
101-101-700	\$1,000	\$13,000	unforeseen expenses - Professional services expenses
101-171-700	\$3,500	\$23,000	unforeseen expenses - New officials equipment and supplies
101-336-700	\$20,000	\$55,000	additional funds contributed to new Building project
101-738-700	\$521.00	\$97,521	unforeseen expense – loan interest final payment

Ayes: 5 Nay: 0 Motion carried.

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SALARY REVIEW

Motion by DeSimpelare, 2nd by Kolar to increase the following salaries as follows:

Library Director	\$16 per hour
Assistant Librarian	\$11.50 per hour
Current Library Clerk	\$10.00 per hour
Trustee	\$104 per diem
Board of Review	\$104 per diem
Cemetery Administrator	\$3,000 per year
Planning Commission	\$75 per diem
Planning Commission Chair	\$25 per diem addl

Ayes: 5 Nays: 0 Motion carried.

Salary resolutions for 2017-18 were reviewed and determined.

2017-18 PRELIMINARY BUDGET

The Preliminary Budget was provided and reviewed.

2017/18 MEETING DATES

Motion by Kolar, 2nd by DeSimpelare to schedule township board meetings at 8:30 a.m. the third Monday of each month with the November meeting being changed Thursday, November 9th.

April 17	May 15	June 19
July 17	August 21	September 18
October 16	Thursday, Nov. 9	December 18
January 15	February 19	Reg. Mtg. & Budget March 19

Ayes: 5 Nays: 0 Motion carried.

INSURANCE COVERAGE

Insurance policy was provided for review.

Motion by Trischler, 2nd by McGarry to increase insurance coverage for Monetary Damage Coverage for Zoning to \$500,000. Ayes: 5 Nays: 0 Motion carried

PLANNING COMMISSION

The Planning Commission is working on incorporating a solar energy ordinance into the township zoning.

FIRE DEPARTMENT

Financial information for the fire department was provided and reviewed.

Fire department bills were presented for approval. Motion by Kolar, 2nd by DeSimpelare to approve the bills presented in the amount of \$2,506.64. Ayes: 5 Nays: 0. Motion carried.

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AMBULANCE

Motion by DeSimpelare, 2nd by Kolar to contribute an additional \$10,000 towards the final billing for the ambulance building project. Ayes: 5 Nays: 0 Motion carried.

FINANCIAL INFORMATION

Monthly bills

Motion by Trischler, second by DeSimpelare to pay the following bills as presented: Payroll \$7,696.74 and Accounts Payable \$86,479.30 Ayes: 5 Nays: 0 Motion carried.

Motion to adjourn meeting by McGarry, 2nd by Trischler at 1:10 pm. Motion carried

Christine Kolar, Columbia Twp. Clerk

Next regularly scheduled meeting is March 20, 2017 at 8:30 AM